**ETS 1000 – TEST 03**

**Part 5 – Incomplete Sentences**

101. The career-development seminars are open to both part-time \_\_\_\_\_\_\_ full-time employees.  
(A) and  
(B) or  
(C) not  
(D) to

102. The airport shuttle \_\_\_\_\_\_\_ every hour from the hotel's front entrance.  
(A) depart  
(B) was departed  
(C) are departing  
(D) departs

103. Please adjust the volume knob \_\_\_\_\_\_\_ so the sound is not too loud.  
(A) slight  
(B) slighter  
(C) slightly  
(D) to slight

104. The main \_\_\_\_\_\_\_ of the new electronic notepad is Internet use.  
(A) function  
(B) functions  
(C) functioned  
(D) functional

105. Last year, Trigto Communications \_\_\_\_\_\_\_ seven successful new phone models.  
(A) attended  
(B) introduced  
(C) acted  
(D) caused

106. Dr. Tang has been chosen to accept \_\_\_\_\_\_\_ award on behalf of the development team.  
(A) our  
(B) ours  
(C) us  
(D) we

107. Applications for the receptionist job have come in \_\_\_\_\_\_\_ over the past two weeks.  
(A) openly  
(B) greatly  
(C) exactly  
(D) steadily

108. Customers may return any item within 30 days if they are not \_\_\_\_\_\_\_ with their purchase.  
(A) satisfactory  
(B) satisfaction  
(C) satisfied  
(D) satisfy

**109.** The local center for Augen Care, Inc., coordinates distribution of its eyeglasses to a \_\_\_\_\_\_\_ area of the Northwest.  
(A) broadly  
(B) broadness  
(C) broaden  
(D) broad

**110.** The full report on the company's budget decisions will not be available until the end  
of the week, but a \_\_\_\_\_\_\_ memo will be issued sometime today.  
(A) constant  
(B) momentary  
(C) brief  
(D) free

**111.** Once invoices arrive in the office, they should be processed \_\_\_\_\_\_\_ in order to maintain accurate records.  
(A) prompt  
(B) promptly  
(C) promptness  
(D) more prompt

**112.** The estimated production costs for the new Pro Tip markers will be $2.15 per set,  
excluding the cost \_\_\_\_\_\_\_ the packaging.  
(A) as  
(B) at  
(C) by  
(D) of

**113.** Maintaining an emergency account will ensure that you have \_\_\_\_\_\_\_ to cash when you need it.  
(A) contact  
(B) access  
(C) entry  
(D) response

**114.** \_\_\_\_\_\_\_ her experience in sales, Ms. Woo has a background in public relations.  
(A) Although  
(B) Besides  
(C) Whether  
(D) Until

**115.** Visitors to the Sydney Orgo Lab facilities must \_\_\_\_\_\_\_ by an employee at all times.  
(A) be accompanied  
(B) accompany  
(C) to accompany  
(D) accompanying

**116.** At Energy Coalition, Inc., our primary goal is to make solar energy more \_\_\_\_\_\_\_ to all consumers.  
(A) influenced  
(B) repeated  
(C) affordable  
(D) average

**117.** The Reyes Regional Theater will raise ticket prices this year \_\_\_\_\_\_\_ the expense of a new sound and lighting system.  
(A) out of  
(B) when  
(C) because  
(D) due to

**118.** After \_\_\_\_\_\_\_ your business’s operating needs, GTU Operations will be able to help  
you choose the tools and processes that can enhance your results.  
(A) analyzing  
(B) expecting  
(C) depending  
(D) visiting

**119.** Denton’s city planning committee will \_\_\_\_\_\_\_ place recycling receptacles at the  
entrances of Fairview Park.  
(A) strategy  
(B) strategically  
(C) strategic  
(D) strategize

**120.** Masami Airlines will soon offer \_\_\_\_\_\_\_ service from Nagoya to twelve additional  
cities throughout Asia and Europe.  
(A) accumulated  
(B) reinforced  
(C) translated  
(D) expanded

**121.** After placing an order, please print the order \_\_\_\_\_\_\_ as a record of your purchase.  
(A) confirm  
(B) confirming  
(C) confirmation  
(D) confirmed

**122.** \_\_\_\_\_\_\_ the last decade, Louellen Hospital has been recognized for exemplary patient care and progressive technology.  
(A) Throughout  
(B) Along  
(C) Toward  
(D) Beside

**123.** Event coordinators should include receipts for \_\_\_ above 25 dollars in their reports.  
(A) itself  
(B) anything  
(C) another  
(D) whatever

**124.** The energy commission ·has suggested that constructing roofs in a lighter, more  
reflective color will \_\_\_\_\_\_\_ reduce the amount of heat in urban areas.  
(A) significantly  
(B) extremely  
(C) utterly  
(D) countlessly

**125.** Employees are reminded to print only \_\_\_\_\_\_\_ is needed so as to avoid wasting  
paper.  
(A) which  
(B) there  
(C) as much as  
(D) as though

**126.** In his current role in new product development for Selzern Ltd., Mr. Kumar aims for \_\_\_\_\_\_\_ in new sports equipment.  
(A) innovation  
(B) implication  
(C) consideration  
(D) intention

**127.** Harrier Construction employs a group of contractors whose \_\_\_\_\_\_\_ knowledge and  
experience translate into quality workmanship.  
(A) collect  
(B) collectively  
(C) collective  
(D) collection

**128.** Perhaps Ms. Hernandez would not \_\_\_\_\_\_\_ with such criticism if she had made her  
plans for the company clearer to its stockholders.  
(A) having confronted  
(B) have been confronted  
(C) have confronted  
(D) had been confronted

**129.** The Wellborn Science Museum’s new astronomy theater has a seating \_\_\_\_\_\_\_  
of 250.  
(A) aptitude  
(B) capacity  
(C) demonstration  
(D) compliance

**130.** Among the sales managers, \_\_\_\_\_\_\_ has the highest sales record by the end of this  
year will receive the distinguished R. F. Fowler Award.  
(A) whose  
(B) someone  
(C) whoever  
(D) nobody

**131.** For clients seeking environmentally conscious commercial and residential construction, Green Spaces Ltd. provides an affordable \_\_\_\_\_\_\_.  
(A) alternated  
(B) alternating  
(C) alternatively  
(D) alternative

**132.** \_\_\_\_\_\_\_ this quarter’s sales are as high as projected, Hoshiro Designs, Inc., anticipates emerging as the leading graphic-design company in Japan.  
(A) In case of  
(B) After all  
(C) Provided that  
(D) Subsequent to

**133.** Despite \_\_\_\_\_\_\_ declines in revenue over the past six months, the Mori & McGee firm intends to hire three new patent lawyers next year.  
(A) will experience  
(B) having experienced  
(C) has experienced  
(D) have been experiencing

**134.** We have abandoned plans to install a revolving security door because our  
engineers determined that it is \_\_\_\_\_\_\_ flawed.  
(A) temporarily  
(B) casually  
(C) fundamentally  
(D) rapidly

**135.** One responsibility of the staff assistant is to sort incoming mail, \_\_\_ it so that only  
pertinent information is sent to the director.  
(A) filtering  
(B) constructing  
(C) parting  
(D) dissolving

**136.** The Watdee Marketing Firm will guide you in \_\_\_\_\_\_\_ promoting your product to the most desirable business customers.  
(A) creatively  
(B) create  
(C) creative  
(D) created

**137.** Kyung Bin Yi has been praised for her role in securing several \_\_\_\_\_\_\_ contracts for Dwyer Industries’ fledgling mobile computing division.  
(A) arbitrary  
(B) spacious  
(C) absent  
(D) lucrative

**138.** Ms. Cheon’s presentation tried to address investors’ unease \_\_\_\_\_\_\_ the negotiations surrounding a potential merger with the Tandell Corporation.  
(A) in accordance with  
(B) with regard to  
(C) in place of  
(D) by means of

**139.** Winthrop Strategies is seeking to employ a \_\_\_\_\_\_\_ individual who consistently meets deadlines.  
(A) motivate  
(B) motivated  
(C) motivation  
(D) motivations

**140.** Contributions to our global education \_\_\_\_\_\_\_ will be instrumental in establishing learning opportunities for individuals all over the world.  
(A) compartment  
(B) opposition  
(C) occurrence  
(D) initiative

Part 6 – Text Completion

*Questions 141-143* ***refer to the following e-mail.***

From: Norliza Bakar <nbakar@paribas.com.my>  
To: Kanako Saito <ksaito@jaotir.co.jp>  
Subject: Welcome  
Date: February 6

Dear Ms. Saito,

We welcome you to the Paribas Company. We are pleased that you have accepted a full-time position as a financial adviser \_\_\_\_\_\_\_ in our Kuala Lumpur office.  
 141. (A) basing  
 (B) base  
 (C) based  
 (D) bases  
Your start date will be February 20. You should report to work at 8:00 A.M. and check in with the human resources department receptionist on the second floor. We will have you fill out some initial paperwork in the morning. Your manager will meet you at our office at 9 :00 A.M. and take you on a tour of the facilities, giving you an opportunity to meet many of the people you will be working with. \_\_\_\_\_\_\_ , you are scheduled to attend a   
 142. (A) After that  
 (B) Consequently  
 (C) Accordingly  
 (D) Prior to that  
session with one of our human resources supervisors from 2:00 P.M. to 4:00 P.M. This session \_\_\_\_\_\_\_ information on benefits. We look forward to having you join us at the Paribas Company.  
 143. (A) provide  
 (B) providing  
 (C) has provided  
 (D) will provide  
  
Sincerely,

Norliza Bakar  
Director, Human Resources  
The Paribas Company

*Questions 144-146* ***refer to the following memo.***

From: Sang Min Lee  
To: All Ackhire employees  
Subject: Park Volunteering  
Date: June 12

Next week the Ackhire Company will \_\_\_\_\_\_\_ in our seventh annual Community Service Day.  
 144. (A) participate  
 (B) sponsor  
 (C) coordinate  
 (D) assist  
This year, we will be volunteering at Langhill Community Park. Employees will be split into groups to work on three different projects. One group will be painting a new playground facility. Another group will clean up the \_\_\_\_\_\_\_ on the west side of the park.   
 145. (A) paper  
 (B) tables  
 (C) image  
 (D) debris  
This is necessary because last week’s storm caused many leaves and tree branches to be strewn across the two sports fields. A third group will landscape the entrance to the park by weeding, planting flowers, and laying fresh dirt and mulch.  
If you have a preference for any of the activities described above, please send an e-mail to sangmin\_lee@ackhire.com. Otherwise, employees will be assigned \_\_\_\_\_\_\_ to one of these projects.

**146.** (A) random  
 (B) randomly  
 (C) randomize  
 (D) randomness  
Thank you again. We look forward to your participation.

Sincerely,  
Sang Min Lee

***Questions 147-149 refer to the following letter.***

Dear Mr. Belford,

We recently received the rain jacket that you sent by mail as a merchandise return. Because you were not able to provide us with the original receipt, we were unable to \_\_\_\_\_\_\_ if your item was purchased at one of our retail stores or online.  
**147.** (A) determine  
 (B) coordinate  
 (C) arrange  
 (D) settle  
Please contact our customer service department as soon as possible by calling 348-555-1028. We will need to ask you a few questions in order to start processing your return. In addition, please note that our return policy requires a receipt for a refund. \_\_\_\_\_\_\_ proof   
 **148.** (A) Above  
 (B) Against  
 (C) Without  
 (D) Despite  
of purchase, we will only be able to offer you a store credit in exchange for your returned item.  
Store credit \_\_\_\_\_\_\_ for the most recent sale price of the item either online or in stores.  
 **149.** (A) was issued  
 (B) has been issued  
 (C) were issued  
 (D) is issued  
We look forward to hearing from you and assisting you in completing your merchandise return.

Regards,

Shambria Customer Service Team  
custserv@shambria.com

***Questions 150-152 refer to the following article.***

**Perth, Western Australia (March 18)** - By the end of this summer, travelers flying through Bosley International Airport will be greeted by something new- an impressive sculpture by renowned artist Veena Gupta. Ms. Gupta \_\_\_\_\_\_\_ from a group of five finalists.  
 **150.** (A) will be selected  
 (B) may be selected  
 (C) is selected  
 (D) was selected  
The proposals for this new artwork were considered by a panel of city officials and airport administrators. Ms. Gupta’s piece will be an abstract representation of worldwide travel.  
The primary feature of the piece will be a \_\_\_\_\_\_\_ model of an airplane wing. It will   
 **151.** (A) fragile  
 (B) tiny  
 (C) digital  
 (D) concrete  
stand about 10 meters tall in the front atrium of the airport. The wing will be constructed from scrap paper to promote awareness of recycling and conservation. \_\_\_\_\_\_\_ the   
 **152.** (A) Aside from  
 (B) Owing to  
 (C) Regardless of  
 (D) In as much as  
delicateness of her proposed sculpture, Ms. Gupta will construct the sculpture largely on-site; it will not be possible to move the easily-damaged structure once it has been created.  
Some of the more detailed work will be completed in her studio and then assembled at the airport.